

भारतसरकार / GOVERNMENT OF INDIA
स्वास्थ्यसेवामहानिदेशालय / DIRECTORATE GENERAL OF HEALTH SERVICES
स्वास्थ्यऔरपरिवारकल्याणमंत्रालय/ MINISTRY OF HEALTH & FAMILY WELFARE
बी.सी.जी. वैक्सीनप्रयोगशाला / B C G VACCINE LABORATORY
(cGMP Compliant Vaccine Production Facility)
110, 33 फीटरोड, माउंटरोड, गिंडी, चेन्नई 600032
110,33 FEET ROAD, MOUNT ROAD, GUINDY, CHENNAI 600 032, TAMILNADU.

VACANCY CIRCULAR

Applications are invited to fill the below mentioned post in BCGVL, Guindy, Chennai under the Directorate General of Health Services, Ministry of Health and Family Welfare, on deputation basis.

Sl. No	Post	No. of post	Classification	Level in the pay matrix
1.	Technical Supervisor	01 post	Group "C" Non-Gazetted (Non-Ministerial)	Level - 5 (Rs. 29200-92300/-)

The details of eligibilities, educational qualifications, experience, age, terms & conditions and last date of submission of application, etc. along with Application Proforma may be accessed from website, www.dirbcglab.gov.in


Director, BCGVL, Guindy

No.A.12021/08/2024-Admn.

GOVERNMENT OF INDIA
BCG VACCINE LABORATORY
No.110, 33 Feet Road, Mount Road,
GUINDY, CHENNAI - 600 032

Date: 28.06.2024

CIRCULAR

BCG Vaccine Laboratory, Chennai, a Subordinate Office of the Directorate General of Health Services, Ministry of Health and Family Welfare invites applications for filling up the following post **on deputation basis** in BCGVL, Chennai:

S.No	Post Details	
1.	Name of the post	Technical Supervisor
2.	Number of post	1(one)
3.	Eligibility for deputation	Pay Level-5 (Rs.29200-92300) – General Central Services, Group C- Non-Gazetted, Non-Ministerial
4.	Eligibility for deputation	<p>Officers of the Central Government:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department, or (ii) with five years regular service in the grade rendered after appointment thereto on regular basis in level-4 (Rs.25500-81100/-) or equivalent; and</p> <p>(b) Educational and other qualifications required:</p> <p>(i) Bachelor's degree in Microbiology or Bio-Technology or Chemistry or Bio-Chemistry (ii) One year experience in manufacturing or testing of biological or pharmaceuticals. Preferably in Compliance Good Manufacturing Practices (cGMP) environment.</p> <p>Note1: The Departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment by deputation.</p> <p>Note 2: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade</p>

		with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.
5.	Duties and responsibilities.	<ol style="list-style-type: none"> 1. Carrying out the section work along with Scientific Assistant and Laboratory Assistant under the supervision of Assistant Technical Officer. 2. Preparing annual requirement of chemicals / consumables and other materials required in the section and identifying of materials. 3. To plan and carry out the validation and calibration process and report preparation 4. To intimate any equipment / instrument failure and follow up for rectification. 5. To provide on job training to the new joiners in the concerned departments. 6. Involved in the operation / calibration of equipment and instruments in the department 7. Preparation / Review / Revision of SOPs whenever required. 8. Undertaking all Documentation work related to the Department. 9. Prepare / Review of batch records for all the activities carried out and ensure that are completed and signed. 10. To assist in the research and development process 11. Any other work assigned by the superiors from time to time.
6.	Age limit	The maximum age-limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of the receipt of applications.
7.	Period of deputation	Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.

Note:

1.The terms and conditions of deputation will be regulated in terms of Department of Personnel and Training O.M.No: 2/29/91-Estt.(Pay-II), O.M.No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and as amended vide O.M.No.2/11/2017-Estt.(Pay-II) dated 24.11.2017.

2.The application can be downloaded from BCGVL website : www.dirbcglab.gov.in. The application of suitable officers who are willing and eligible for the post and who can be spared immediately in the event of selection may be forwarded through proper channel, duly verified, to the Director, BCG VACCINE LABORATORY, GUINDY, CHENNAI 600 032 superscribing the name of the post, **within a period of 60 days from the date of publication in Employment News**, in the prescribed proforma, along with up-to-date ACR/APARs dossiers of the officer (last five years, each page duly attested by an officer not below the rank of Under Secretary or equivalent) along with (i)Vigilance Clearance (ii) Integrity Certificate and (iii) major/minor penalty statement for the last 10 years.

3.The candidate once selected for the post, will not be allowed to withdraw the candidature under any circumstance. Incomplete application shall not be entertained.

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**ADMINISTRATIVE OFFICER
(For Director)
BCGVL, GUINDY, CHENNAI**

APPLICATION PROFORMA / CURRICULUM VITAE

APPLICATION FOR THE POST OF **TECHNICAL SUPERVISOR** TO BE FILLED ON
DEPUTATION BASIS AT BCGVL, GUINDY, CHENNAI

1. Name and Address (in block letters)	
2. Date of Birth (in Christian era)	
3. Date of entry into service	
4. Educational Qualifications	
5. a) Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
b) Qualifications / Experience required as mentioned in the advertisement / vacancy circular	Qualifications / experience possessed by the officer / official
(i) Qualification: Bachelor's Degree in Microbiology or Bio-Technology or Chemistry or Bio-Chemistry	
(ii) Experience: One year experience in manufacturing or testing of biological or pharmaceuticals Preferably in Compliance Good Manufacturing Practices (cGMP) environment	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post	

7. Details of employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay / Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP / MACP are personal to the officer / official and therefore, should not be mentioned. Only Pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned.

Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/ Institution	Pay, Pay Band and Grade Pay drawn under ACP / MACP scheme	From	To

8. i) Nature of present employment
i.e. Ad-hoc or Temporary or
Quasi-permanent or permanent

ii) In case the present employment is held on deputation, please state -

a) The date of initial appointment	b) Period of appointment on deputation	c) Name of the parent office / organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization

Note:

A) In case of Officers / officials already on deputation, the applications of such officers should be forwarded by the parent cadre / Department along with Cadre clearance, Vigilance Clearance and Integrity Certificate

B) Information under Column 8 (ii) (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in the parent cadre / organization.

9) If any post held on deputation in the past by the applicant, date of return from the last deputation and other details	
10) Total emoluments per month now drawn	
Pay level and Basic Pay	Total Emoluments
11 (a) Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to: (i) Additional academic qualifications (ii) Professional training and (iii) Work experience over and above prescribed in the vacancy circular / advertisement Note: Enclose a separate sheet, if the space is insufficient	
11(b) Achievements if any:	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date:

(Signature of the candidate)

Address:

Certificate by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

2. Also certified that,

i) There is no vigilance or disciplinary case pending /contemplated against Shri / Smt. _____

ii) His / Her integrity is certified.

iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.

iv) No major / minor penalty has been imposed on him / her during the last 10 years or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed. (as the case may be)

Counter signed
(Employer / Cadre Controlling Authority with seal)